



Chelmsford City Swimming Club

Bye Laws

1. CLUB COLOURS

- a. Club Colours shall be Royal Blue, with Navy Blue and White trim.
- b. Club Colours to be worn when competing unless exemption is given by team manager.

2. REGISTERS

- a. Section Secretaries are responsible for ensuring Class Registers are kept for all classes / sessions for their section. Registers should be kept for 12 months, and copies should be sent to the Club Secretary at the end of each month.

3. CLUB EQUIPMENT

- a. Section Secretaries are responsible for club equipment used by their section and must keep an inventory of equipment in their possession.
- b. Any item of club equipment with a value of more than £50 borrowed by an individual must be signed for.

4. CLUB RECORDS

- a. With the exception of Under 9 records for 25 metre events, Club Records can only be set at the Annual Club Championships or when representing the club in a licensed ASA competition. Under 9 records can also be set at club time trials where those time trials are overseen by qualified officials.
- b. Club Records are both Age and Time dependant, with records held in the following age groups; Under 9, Under 11, Under 13, Under 16 and Open.
- c. Ages are as at the date the time is set.
- d. Times to be ratified by the Directors before being confirmed as Club records.

5. COMPETITIONS

- a. Any event at which the Club is competing should have a named Team Manager, who should either be a coach; someone with Swim England Team Manager qualification and/ or someone who is DBS checked with Swim England.
- b. The team manager is responsible for swimmers at any competitive event and also for travel arrangements to and from events where travel is arranged by the Club.
- c. At events swimmers must not leave pool side without team manager's permission.
- d. Swimmers wishing to make alternative travel arrangements to that arranged for the team, either to or from the venue of the event, must inform the team manager/travel organizer and have their request approved.

6. CLUB CHAMPIONSHIPS

- a. The Club Championships will take place each year on a date set by the Board of Directors.
- b. Notice for the Club Championships shall be posted on the Club notice boards at both New Hall and Riverside at least one month before closing date of entries. Notices must include programme of events, dates, times, venues, how to obtain entry forms, fees, and closing date for entries.
- c. Entries must be made on the official entry form
- d. There shall be no swimming for times.
- e. Ages as at the day of competition.
- f. All Competitors to be fully paid up members of Chelmsford City Swimming Club.
- g. Events and Programme to be decided by the Directors.



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7. No club member shall be allowed to participate in club sessions / lessons if fees are more than fourteen days in arrears.

8. All members must adhere to any “code of conduct” policies or “anti-bullying” policies that the Board of Directors has seen fit to implement.

9. TROPHIES

Winners of the following trophies to be decided by the Board of Directors:

- a. Club Member of the Year “To be won by a person who perhaps would not be capable of winning other club trophies, but who had throughout the year, given their very best to serve the club”.**
- b. Club Volunteer of the Year**
- c. Denis Brown Trophy To be presented to the most improved swimmer in a Riverside based section.**

10. PARENTAL ATTENDANCE ON POOLSIDE

- a. The Board of Directors reserves the right to request that a parent/guardian should remain on poolside whilst the member is in the pool if they feel that this is in the best interests of the child and other children.**