



Financial Assistance Policy

Financial Assistance Policy Statement

Chelmsford City SC is committed to helping any member of the club, who is experiencing financial difficulties, continue to access the Club's training and competition programme.

Eligibility:

Funding is available to existing members of Chelmsford City SC who as an individual or as a family are going through a period of financial difficulty and:

- Have been a member of Chelmsford City SC for longer than 6 months.
- Have shown a commitment to the club, having attended sessions regularly.
- Have volunteered their time and commitment supporting the club.
- Have had a change in circumstances resulting in temporary or permanent loss of income possibly through, loss of employment, redundancy, retirement, separation or divorce, ill health or death.
- Have difficulty meeting the club fees and/or in entry to competitions or the cost of fees involved in volunteer development.

Funding available:

- Funding is available for an initial period of 3 months.
- Funding up to a maximum of 50% reduction in membership, training section fees, competition entries and/or fees involved in the further training of volunteers.
- The Executives of the Board of Directors may award a lower or higher level of funding depending on the circumstances of the applicant and the overall number of members receiving funding.
- Funding of the Financial Assistance Fund will be drawn from the annual subscriptions received by the club and retained in a ring-fenced account within the club accounts. This will be reviewed annually by the Committee and approved.
- Usage of the Financial Assistance Fund will be disclosed in the annual accounts (details of the recipients being withheld).

Application process:

- An applicant should initially request financial support through discussion with the Head Coach or Welfare Officer or an Executive Member of the Board of Directors (Chairman, Secretary or Treasurer) and explain the circumstances.
- Applicants should then make a written request for financial support in writing to the Executive Board providing details of family/individual circumstances, income levels and cash assets.

Assessment:

- The Executive Members of the Board of Directors will meet within 14 days of an application being made to consider the application/level of funding.
- The application and the funding provided will remain confidential.
- The applicant will be notified in writing immediately an assessment has been made and if agreed the level of support will be advised accordingly.
- The Applicant must notify the Executive Members of the Board of Directors of any temporary or permanent change to their financial circumstances immediately.
- Funding will be reviewed quarterly or more frequently if circumstances change.