CHELMSFORD CITY SWIMMING CLUB

CCSC MAGNIFICENT MASTRS MEET 2027

OPEN MEET

SATURDAY 30TH JANUARY 2027

HELD UNDER SWIM ENGLAND LAWS AND SWIM ENGLAND TECHNICAL RULES OF SWIMMING

Riverside Leisure Centre
Victoria Road
Chelmsford
CM1 1FG

www.chelmsfordcityswimmingclub.org.uk
email: gala@chelmsfordcityswimmingclub.org.uk

Swim England Affiliated Club

SwimMark

POOL INFORMATION:

25 metres, 10 lanes, uniform depth of 2 metres, anti-wave lane ropes, turning boards and electronic timing

A warm down facility is NOT Available
Backstroke Ledges and a Secondary Strobe ARE available

Events:

Mixed: 50m Butterfly
Mixed: 50m Backstroke
Mixed: 50m Breaststroke
Mixed: 50m Freestyle
Mixed: 100m Butterfly
Mixed: 100m Backstroke
Mixed: 100m Breaststroke
Mixed: 100m Freestyle
Mixed: 100m Individual Medley
Open/Male / Female / Mixed: 120+ 4x 50m Freestyle Relay
Open/Male / Female / Mixed: 160+ 4x 50m Freestyles Relay
Open/Male / Female / Mixed: 200+ 4x 50m Freestyle Relay
Open/Male / Female / Mixed: 240+ 4x50m Freestyle Relay
Open/Male / Female / Mixed: 120+ 4x 50m Medley Relay
Open/Male / Female / Mixed: 160+ 4x 50m Medley Relay
Open/Male / Female / Mixed: 200+ 4x 50m Medley Relay
Open/Male / Female / Mixed: 240+ 4x 50m Medley Relay

All events will be heat declared winners (HDW)

AGES: 18-24, 25-29, 30-34, 35-39, 40-44, 45-49, 50-54, 55-59, 60-64, 65-69, 70- 74, 75-79, 80-84, 85+

Age as at 31ST December 2027

Awards are made to the top three swimmers in each age group.

FEES

Individual Event Entry Fees: £8.50 per event
Team Event Entry Fee: £15.00 per Team per Event (Paid on the Day)
Spectators: £5.00 per session

CLOSING DATE FOR ENTRIES: 16th January 2027 @ 23:59

CCSC Magnificent Masters Meet – 30th January 2027

GENERAL ENTRY CONDIIONS

1. MEET ADMINISTRATION

1.1. The Promoter and Meet Administrator for this Meet are Ryan Kelly. Email address: gala@chelmsfordcityswimmingclub.org.uk
1.2. The Lead Referee is Helen Stephens.
1.3. Closing deadline for Entries, Coaches passes and all payments is 23:59 on 16/01/2027.

2. GENERAL CONDITIONS

2.1. This Meet shall be swum Short Course under Swim England Laws, Swim England Technical Rules of Swimming and these Promoter's Conditions.
2.2. The Meet is **Unlicensed**
2.3. The event conditions may be revised in order to comply with guidelines at the time of the Meet from either the pool operator, Government and / or the UK Health Security Agency in relation to any infectious disease and the holding of sporting competitions.
2.4. In the interest of safety, to keep the event within the available time booked at the hosting facility and to ensure the smooth running of the Meet, we reserve the right to restrict the number of entries in any given event.
2.5. Time Trials will not be permitted during this Meet.
2.6. Flash photography is prohibited at all times during the Meet.
2.7. There is no warm down facility available.

3. AGE CRITERIA

3.1. Age Groups will be 18-24, 25-29, 30-34, 35-39, 40-44, 45-49, 50-54, 55-59, 60-64, 65-69, 70- 74, 75-79, 80-84, 85+.
3.2. For Team events the total age of all four swimmers must be at least the total of the age indicated (e.g. for the 120+ events the total age of the four swimmers must 120 years or greater).
3.3. A swimmer's age shall be determined as at 31/12/2027.

4. EVENTS

4.1. There will be a team event. See Appendix (A) for schedule and event details.
4.2. Individual events will be: 50m's all Strokes, 100m's all Strokes, 100m IM. See appendix (A) for the race schedule.
4.3. Team events will be: 4x 50m Freestyle & Medley Relays in the 120+, 160+, 200+ & 240+ Age Categories. Mixed Team events must be comprise of 2x Open/Male & 2x Female Category Swimmers as defined by Swim England's Transgender and Non-Binary Competition Policy.
4.4. Over the top starts will be used where appropriate.
4.5. All results will be published as soon as possible after the Meet has finished.

5. ENTRY FEES

5.1. The entry fees are £8.50 per event for 50m, 100m individual events.
5.2. The entry fees are £15.00 per Team event entry (each club can have multiple teams @ £15.00 per team entry per event). Payment will be made on the day to the meet promoter.
5.3. Full payment for entries submitted must be received by the Meet Administrator on or before the stated entry deadline.
5.4. All submitted times must be short course / short course converted times.
5.5. There will be no refunds of entry fees unless the entries are rejected by the organisers, or the Meet is cancelled.
5.6. Accepted Entries will be published one week before the competition start date.

6. ELIGIBILITY FOR ENTRY

6.1. The competition is open to eligible competitors, as defined by Swim England, who are Club Train members of clubs affiliated to Swim England.
6.2. A competitor in an individual event must be a registered member of the club in whose name they are entered at the closing date.
6.3. There are NO qualifying times for this meet.
6.4. No time entries will be accepted. Where no time is published on Rankings swimmers should enter with a time estimated by their coach.
6.5. Swimmers should enter using their current best short course times as at the date of entry and as published on Rankings www.swimmingresults.org/individualbest/
6.6. In the event that the Meet is undersubscribed, the promoter reserves the right to accept late entries and / or entries that exceed the maximum qualifying times, providing that the priority has already been given to entries received before the closing date.
6.7. By submitting an entry to this Meet, a competitor – or in the case of a competitor being under the age of 18 years old during the Meet - then the competitor's legal guardians, attest to the fitness and ability of the competitor to complete the event without foreseeable injury or incident, without causing delay to the event schedule.

7. MEET ENTRY PROCEDURE – Gala Organiser

7.1. Individual entries can only be made online via **Gala Organiser**
7.2. Team entries to be submitted Via the **Relay Enty Form** by closing date – payment to be made on the day to meet promoter.
7.3. Entries will be accepted based on a first come first serve basis. We may have to limit entries and the number of heats in any event to maintain a balanced programme. Full reimbursement of entry fees shall be made to unsuccessful applicants & entries.
7.4. The Meet Promoter reserves the right to cancel the event if the Meet is under subscribed.
7.5. The Meet Promoter reserves the right to Close Entries early should the Meet become Oversubscribed.
7.6. The Meet Promoter reserves the right to move events (as a last resort) if the Meet is oversubscribed in order to comply with timing requirements set out by Meet Licensing.
7.7. Swimmers whose parents/guardians have volunteered to help run the Meet will have priority on acceptance into this Meet.
7.8. The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary Competition Policy. By entering the 'Female' category, a swimmer confirms that their birth sex is female.

8. MEET PROCEDURE

8.1. Heats will be swum with swimmers seeded by entry times.
8.2. All heats will be spearheaded and swum on a heat declared winner basis.
8.3. The first three of each age group in each event will receive medals.
8.4. Competitors whose entries have been accepted will be expected to swim unless they have complied with the withdrawal procedures below.

9. WITHDRAWAL SYSTEM

9.1. Once your entry has been accepted it is assumed that you will be swimming.
9.2. Refunds will not be given for withdrawals once the entries have been processed and accepted.
9.3. Withdrawals can be made up to 6 p.m. on 29th January by completing this link - **withdrawals**. Information to be included with any withdrawal is: Swimmers full name, details of the events to be withdrawn from and event number, Swim England number.

9.4. On the day withdrawals must be made **no later than** the start of the first warm-up in each session to the timing operators, using the withdrawal sheets which will be available for coaches to complete on the day.

10. MARSHALLING

10.1. It is a competitor's responsibility to make their way to the starting blocks in good time for their event. There will be **NO Marshalling** at this event

10.2. Heat start lists for each event will be given to each team before each session starts and it is the competitor's responsibility to ensure their name appears on the list prior to the start time of the session.

11. DATA PROTECTION

11.1. We will process personal data submitted by the swimmer or their club in accordance with the current Privacy Notice published Swim England. With respect to this Meet we will process personal data for the legitimate purpose of running the gala. The items of personal data processed are name, Swim England number, date of birth, gender and para-swimming classification if applicable. During the Meet we will process name, gender and competition age in reports for the legitimate purpose of running the gala efficiently. At the end of the Meet, we will process name, gender, Swim England number and date of birth in the electronic submission made to Aquatics GB. We will also make this information available on request to the club of the swimmer as the data controller.

11.2. After the Meet the personal data processed will be stored securely in both document and electronic formats for 12 months and then erased. This period of storage permits the accurate response to enquiries about the Meet and provides statistical information for the purpose of designing the following year's Meet. No personal data will remain on any electronic timing systems used to run the gala. You have the right to have your personal data erased from our systems if you have withdrawn from the Meet. You also have the right to object to the processing of your personal data. In both cases, please make your request to the promoter.

12. SAFEGUARDING, SAFETY, SECURITY AND OTHER REQUIREMENTS

12.1. It is the responsibility of coaches and parents to ensure the safety of their swimmers. All swimmers should meet the requirements of the Swim England competitive start award and should obey all safety notices and announcements.

12.2. The Promoter, Event Officials and/ or Riverside Leisure Centre staff reserve the right to remove any spectator or swimmer whose behaviour is against the rules of the pool or the efficient running of the Meet.

12.3. Stewards will be patrolling the Leisure Centre and anyone found causing damage or seriously misbehaving, will be banned from the Meet and refused entry to the building.

12.4. All swimmers must wear suitable clothing and footwear on poolside and when moving around the leisure centre.

12.5. No outdoor shoes are allowed on poolside unless they are exclusively used for the purpose of poolside shoes, this includes coaches, officials and any other volunteer.

12.6. Large bags must be stored in the lockers and there are over 250 available for use with a refundable £1 coin. For health and safety reasons only small drawstring bags will be allowed poolside.

12.7. Riverside Leisure Centre do not permit any food or sweets to be consumed poolside. Food should only be consumed in the balcony spectator seating area, or in the café if you purchase any items from there.

12.8. Only plastic water bottles are permitted poolside – a water fountain is available for refills.

12.9. Swimmers wishing to access the spectator seating area **are not allowed** to use the poolside staircase and must meet their parents / guardians outside the changing rooms to use the main staircase to access the seating area.
12.10. Mobile phones may be used poolside provided they are used discretely and not used to take any form of digital image (per paragraph 14.3).
12.11. Under no circumstances may mobile device be used in the changing areas. Chelmsford City Swimming Club will strictly enforce Swim England's zero tolerance policy towards the use of mobile phones and other digital devices in changing rooms as set out in Wavepower v.2.1. All use of mobile devices in a changing room will be reported to the Chelmsford City Swimming Club Welfare Officer and Riverside Leisure Centre and the person will have their mobile phone confiscated until the end of the Meet. The Welfare Officer will decide whether or not the breach of Wavepower is a safeguarding concern (such as the reported taking of images/video, or the placing of a phone over/under a changing cubicle) and if so, the breach will be referred to the Swim England Safeguarding and Welfare Team as soon as possible. If a potential crime has been committed, this will be reported to the Police immediately, and the venue will be informed.
12.12. The Promoter may have to enforce infectious diseases safety measures to comply with any requirements from the pool provider, Government and / or the UK Health Security Agency. This will be communicated in advance via email to the competing clubs' representative.

13. PHOTOGRAPHY, VIDEO OR DIGITAL CAPTURING DEVICES
13.1. Flash photography is prohibited at all times.
13.2. No cameras, video or digital capturing devices (including mobile phones) are to be used in the changing areas. This policy will be vigorously enforced by Riverside Leisure Centre staff and event organisers, and any person found to be contravening this policy will be asked to leave the gala without a refund.
13.3. As the permitted use of devices which capture still or moving images is no longer dependent upon pre-registration, therefore all persons attending this meet have a clear understanding of their responsibilities and obligations as detailed in the "Swim England Photography Guidance" section of Wavepower (the current Swim England Safeguarding Policies and Procedures publication).
https://www.swimming.org/swimengland/wavepower-child-safeguarding-for-clubs/

14. AOB
14.1. Please ensure you clear up after yourself by placing all litter in the receptacles provided, both poolside and in the spectator's balcony. Do not leave it for others to clear up for you.
14.2. The Promoter reserves the right to refuse admission to any competitor or other personnel.
14.3. The Promoter and / or Riverside Leisure Centre management reserve the right to remove any spectator, coach, volunteer or swimmer whose behaviour is against the rules of the pool or the efficient running of the Meet.
14.4. We do need the support of officials and other event volunteers to run this Meet – please sign up to help via the link - Here
14.5. Any matter not covered by these conditions will be determined by the Promoter, Referee, subject to Swim England Laws, Regulations and the Swim England Technical Rues of Racing.

RIVERSIDE LEISURE CENTRE - TRAVEL & PARKING ADVICE

- Traffic around Chelmsford town centre is nearly always busy so do allow yourselves plenty of time for travel.
- There is very limited onsite parking at Riverside and it is highly unlikely that you will be able to find a parking space but you can use the car park to drop off.
- The car park opposite the pool on Victoria Road is for users of the retail park only and has a strict three-hour time limit, monitored by parking enforcement cameras, and you will be fined for exceeding the time limit.
- There are lots of alternative car parks nearby and some links for various parking options are listed below.

➢ www.chelmsford.gov.uk/parking-and-travel/car-parks/riverside-car-park/

➢ www.britannia-parking.co.uk/where-to-park/Chelmsford-TheGranary (ANPR) – location code 59606 with paybyphone.co.uk

➢ https://www.chelmsford.gov.uk/parking-and-travel/car-parks/regina-road-car-park/

➢ https://www.chelmsford.gov.uk/parking-and-travel/car-parks/waterloo-lane-1-car-park/

➢ https://www.chelmsford.gov.uk/parking-and-travel/car-parks/waterloo-lane-2-car-park/

➢ https://www.q-park.co.uk/en-gb/cities/chelmsford/meadows/

➢ https://www.chelmsford.gov.uk/parking-and-travel/car-parks/townfield-street-car-park/

➢ www.chelmsford.gov.uk/parking-and-travel/find-a-car-park/

(Appendix A)

MEET SCHEDULE

Saturday 30th January				
	Warm Up Times		Race Times	
	Warm Up 1:	16:00 (20 Mins)	Start:	16:45
Event	Warm Up 2:	16:20 (20 Mins)	ESt Finish:	19:15
1	Mixed	Open	100m	Butterfly
2	Mixed	Open	50m	Backstroke
3	Mixed	Open	100m	Breaststroke
4	Mixed	Open	50m	Freestyle
5	Mixed	Open	100m	Individual Medley
6	Mixed	Open	50m	Breaststroke
7	Mixed	Open	100m	Backstroke
8	Mixed	Open	50m	Butterfly
9	Mixed	Open	100m	Freestyle

Saturday 30th January				
	Warm Up Times		Race Times	
	Warm Up:	19:45 (15 mins)	Start:	19:35
Event			ESt Finish:	21:00
10	Open/Male	120+	4x 50m	Medley Relay
11	Open/Male	160+	4x 50m	Medley Relay
12	Open/Male	200+	4x 50m	Medley Relay
13	Open/Male	240+	4x 50m	Medley Relay
14	Mixed	120+	4x 50m	Medley Relay
15	Mixed	160+	4x 50m	Medley Relay
16	Mixed	200+	4x 50m	Medley Relay
17	Mixed	240+	4x 50m	Medley Relay
18	Female	120+	4x 50m	Medley Relay
19	Female	160+	4x 50m	Medley Relay
20	Female	200+	4x 50m	Medley Relay
21	Female	240+	4x 50m	Medley Relay
22	Open/Male	120+	4x 50m	Freestyle Relay
23	Open/Male	160+	4x 50m	Freestyle Relay
24	Open/Male	200+	4x 50m	Freestyle Relay
25	Open/Male	240+	4x 50m	Freestyle Relay
26	Mixed	120+	4x 50m	Freestyle Relay
27	Mixed	160+	4x 50m	Freestyle Relay
28	Mixed	200+	4x 50m	Freestyle Relay
29	Mixed	240+	4x 50m	Freestyle Relay
30	Female	120+	4x 50m	Freestyle Relay
31	Female	160+	4x 50m	Freestyle Relay
32	Female	200+	4x 50m	Freestyle Relay
33	Female	240+	4x 50m	Freestyle Relay

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